

Saturday Market at the Port

June 1 – October 12

6/1 6/8 6/15 6/22 6/29 7/13 7/20* & 7/21* 7/27 8/3 8/17 8/24 8/31* 9/7 9/14 9/28 10/5 10/12

An all-inclusive community event providing music, food, beverage, fun & games for the entire community in cooperation with the Port of Brookings Harbor

Vendor Booth Rental Agreement / Application

Application (INCLUDING payment) must be received by Chetco Brewing Company no later than 5pm Thursday prior to market date. Chetco Brewing Company reserves the right to approve or deny any application. Make checks / money orders payable to Chetco Brewing Company. Photos must be submitted electronically or with application sent via US mail. Incomplete applications will not be considered.

Booth Fees:

non electric non-food/non-beer \$25 per 10 x 10 space per day**

electric non-food/non-beer \$35 per 10 x 10 space per day**

non-electric food/non-beer \$40 per 10 x 10 space per day**

electric food/non-beer \$54 per 10 x 10 space per day**

***Holiday Market (highlighted dates) fees increase by \$20 per day per space**

****Weekly fees are non-refundable**

A \$50 deposit for the season is required with first week payment.

Each "no-show" week will result in a \$10 loss of deposit funds (inclement weather does not apply)

Vendors must provide insurance information with application (no limits lower than \$1,000,000) Additional insureds required: Brookings Brewing Co. LLC dba Chetco Brewing Company PO Box 1500 PMB 255 Brookings OR & Port of Brookings Harbor 16340 Lower Harbor Road Brookings OR. Please include event dates.

	Saturday (Same for Sundays when applicable)
Set up	8a
Event Hours	10a-4p
Tear Down	4p

all vehicles must be out of event area at least 1/2 hour prior to event open

*****no vehicles are allowed on the boardwalk at anytime*****

Spaces are 10' long and 10' deep and will be positioned either on the decking of the boardwalk or on the asphalt. You are responsible for providing your own tents, tables, furnishing, and tie downs. Please keep in mind the beautiful coast weather and plan accordingly. This is a rain or shine event. The use of nails or screws on the boardwalk is not permitted and fees will be assessed if used, we recommend J Hooks for securing tent to boardwalk.

Electric spaces provide access to an electrical outlet only. You must provide any and all extension cords and power strips that you may need. Chetco Brewing Company and the Port of Brookings Harbor is not responsible for any damage due to electrical extension cords. Please help maintain trash by policing your space. Do not leave any items behind after the event. You are responsible for leaving

your space clean. There will be trash cans located throughout the Boardwalk area for you and attendees.

Local, hand-made items will be given first preference.

All requests will be taken into account, but inclusion is not promised. Your booth location will be assigned and posted on the day of the event. NO CHANGES WILL BE MADE DURING THE EVENT. Please be advised that music is louder near the stage area. If you chose to be farther away from the music, please note on the application under SPECIAL REQUESTS. Please note we may not be able to accommodate ALL requests and we appreciate your understanding.

Finding your space: Your space number and location will be posted the day of the event. The Vendor location will be posted near the stage. Look for the Chetco Brewing Company flag.

Set-up: Starts at 8a weekly. No vehicles will be allowed in the festival area after 9:30am. All set-up thereafter will be by hand truck or wagon. All vendors must be in their space and fully set-up by 10:00am.

Please be courteous to fellow vendors by unloading/loading vehicles as quickly as possible to allow access for others.

Tear down: BEGINS at 4p each week

Important: booths must remain intact until at least 4:00pm

Security: No overnight security will be provided during Sat/Sun weekend markets (Memorial Day & Kite Festival weekends)

Pets: Well behaved leashed pets will be allowed. Saturday Market Staff and Volunteers reserve the right to expel any owner and animal who is ill behaved- this includes jumping, lunging, barking, whining, and relieving oneself inappropriately. You MUST pick up after your pet. County fines will apply.

Parking: Please park your vehicle in designated parking areas away from the Boardwalk and event. The Port of Brookings Harbor does offer a designated area for your trailer located near the green building parking lot.

Photos can be sent via email to events@chetcobrew.com

Vendor app & payments - can be completed with credit card online* at chetcobrew.com ***a \$5 charge will be added to the vendor fee to cover processing fee**

OR

Print & complete this form and send with check / money order & photos to:
Chetco Brewing Company ATTN: Saturday Markets
PO Box 1500 PMB 255 Brookings OR 97415

Saturday Market Vendor Information

Business Name: _____

Owner's Name: _____

Mobile Phone: (____) _____ - _____

Mailing Address: _____

City: _____ State: _____ Zip Code: _____

Email: _____

Description of items being displayed or sold: _____

Special Requests: _____

Insurance Co _____ Policy # _____ Expiration _____

Please select either non-electric OR electric space

- \$25 per non electric non food 10 x 10 space per day**
- \$35 per electric non food 10 x 10 space per day **
- \$40 per FOOD non electric 10 x 10 space per day **
- \$54 per FOOD electric 10 x 10 space per day **
- \$50 seasonal deposit with first weekly payment*
- \$20 per day per space additional fee for holiday market**

***Weekly fees are non-refundable**

Please circle the dates you plan to participate. Deposit and first week must be paid with application.

5/25* 5/26* 6/1 6/8 6/15 6/22 6/29 7/13 **7/20* 7/21*** 7/27 8/3 8/17 8/24 **8/31*** 9/7 9/14
9/28 10/5 10/12

Checks can be made payable to: Chetco Brewing Company. There will be no refunds for cancellations.

Disclaimer: I agree to protect and hold harmless the Saturday Market Committee, Chetco Brewing Company, the Port of Brookings Harbor, and any and all business or property owners located at the Port of Brookings Harbor, their successors, representatives and assigns, for any injuries, accidents, or losses suffered while participating.

I have read and understand the complete Vendor Booth Rental Agreement Application

Signature: _____ Date: _____

Name (please print) _____